



Regular Meeting of the Longmeadow Parks and Recreation Commission
Tuesday, April 11, 2023
Location: Longmeadow Adult Center, Classroom 2

Present: Chair Berke, Vice Chair Duquette, Commissioner Horowitz, Commissioner Rintoul, Commissioner Robinson, Director Jarvis, Assistant Director Judd.

Absent: Park and Recreation Commission Select Board Liaison Zwirko

- I. Public Participation-** None
- II. Approval of the March Meeting Minutes** - A motion was made by Commissioner Horowitz to accept the March 20, 2023 minutes; Chair Berke seconded the motion, Commissioner Robinson abstained from voting. The motion was passed.
- III. Community Preservation Committee Update-** The next CPC meeting is 4/12/23.
- IV. Parks & Recreation Department Financials-** Enrollment is consistent in both the daycare and school age programs. We have collected a substantial amount of revenue fund in memory of Peter Landon to be used at Wolf Swamp facilities. The recreation revolving account is being used to fund additional one time projects, and ongoing expenses which total over \$ 562,000. An itemized list can be found in the Town Manager March report.
- V. Old Business**
 - a. Wolf Swamp complex update-** There was a soft opening this week which has gone well. There are still projects that are ongoing such as dugouts, flagpole, concession stand painting, cabinet install, home plates and storage. Vice Chair Duquette mentioned the desire for netting along the woods of the 90ft baseball field to prohibit baseballs from going into the woods, Director Jarvis will look into netting options and pricing.
 - b. Sport standards-** Director Jarvis will send the current standards to al sport associations for feedback. It will be reviewed by the Park and Recreation Commission in the fall of 2023.
 - c. Long Range Plan Initiative-** Chair Berke reported that the plan is in the structure-building phase and that there was a meeting earlier in the month that largely consisted of preparatory work. There will be another meeting in a month.
 - d. Active Recreation Study update-** Director Jarvis reported that all site visits have been completed and the study survey is out and will be available for three weeks.
 - e. Signage/banner policy-** There is nothing new to report at this time.
- VI. New Business-**
 - a. Spring Sport Update-** Director Jarvis reported that it has been a slow roll out of spring sports which is normal for this time and consists of practices with games beginning after the school vacation week.

-OVER-

VII. Announcements-

- a. Mr. Landon Memorial-** A motion was made by Vice Chair Duquette to honor Mr. Peter Landon with a tribute plaque at the Wolf Swamp flagpole. Mr. Landon passed away in January of 2023. He was hole-heartedly dedicated and passionate about Longmeadow youth sports and was committed to improving the quality of playing fields at Wolf Swamp fields. Motion was passed unanimously. Director Jarvis will inform the Town Manager of this intention for the Select Board to discuss and approve.
- b. Next Meeting-** The next meeting has been set for Tuesday May 16, 2023 at 6:30pm.

VIII. Adjournment- A motion to adjourn was made by Commissioner Horowitz and seconded by Commissioner Rintoul. Individual roll call vote was taken and the motion was carried unanimously, without descent.

Meeting was adjourned at 7:20pm.

Respectfully submitted, Cristina Judd, Recording Secretary